**Governance Board Meeting Agenda**

**August 10, 2023**

I. CALL TO ORDER

Linda Storer called the meeting to order at 12:04pm noting a quorum was present. The meeting was held at the Office of Public Health Region V Administration Office.

II. ROLL CALL

1. Melanie Sarro, appointed by Governor Edwards
2. Braylon Harris, appointed by Governor Edwards
3. Linda Storer, appointed by Beauregard Parish
4. Aaron LeBoeuf, appointed by Calcasieu Parish

Absent

a. William Johnson, appointed by Allen Parish

1. William Sommers, appointed by Governor Edwards

b. Penny Champion, appointed by Cameron Parish

NOTE: Jefferson Davis Parish seat is vacant

EXECUTIVE STAFF PRESENT

1. Tanya McGee, Executive Director
2. Melanie Jackson, Chief Financial Officer
3. Kristen Arville, Executive Assistant

III. INTRODUCTION OF GUESTS

Debbie Bass, Administrative Coordinator, ImCal HSA Developmental Disabilities

Division

IV. APPROVAL OF MINUTES

Board members received the July minutes prior to the meeting. Linda Storer requested a motion to approve the July minutes. Aaron LeBoeuf motioned and Melanie Sarro seconded. July minutes unanimously approved.

V. APPROVAL OF AGENDA

Tanya McGee made the following changes to the agenda added “Update on the Jefferson Davis Parish Seat” to Board Monitoring. Moving Global Executive Constraint from the Executive Director Report to the September Agenda. Linda Storer requested a motion to approve the agenda. Braylon Harris motioned and Linda Storer seconded.

VI. BOARD MONITORING

1. Approval of Minutes for June Special Board Meeting

Board members received the June special Board meeting minutes prior to the meeting. Linda Storer requested a motion to approve the June special Board meeting minutes. Aaron LeBoeuf motioned and Melanie Sarro seconded. June special Board meeting minutes unanimously approved.

1. Board Ethics Training

All Board members are required to complete the Board Ethics Training. The training is due December 31, 2023 but the Board was asked to complete by September 31, 2023. An email including the link to the training will be sent to the Board.

1. Update on Jefferson Davis Parish Seat

Kristen Cassidy’s term has ended and recommended Katie Guinn as a potential replacement. Ms. Guinn has met with the Jefferson Davis Parish Police jury and the appointment should be approved at the next official police jury meeting.

VII. EXECUTIVE DIRECTOR REPORT

1. Global Executive Constraint

This agenda item was moved to the September Board agenda because the Legislative Auditor has not completed and published the official Legislative Audit Report.

1. Ends Focus of Grants or Contracts

The Grants/Contracts spreadsheet for Fiscal Year 2023/2024 was reviewed with the Board. All contracts are 1 to 3 years depending on the type of service provided. Each individual contract was reviewed, explained and noted if changes occurred. Calcasieu Parish DA’s office contract increased due to employee salary pay raise. Hayes Consulting staffing contract with Dr. Patrick Hayes increased due to an increase in prescriber rates. The contract with Melissa Comeaux ended and the new nurse practitioner for ImHealthy has been oriented. The contract with Odyssey House Louisiana for detox implementation ended due to being a one-year contract. The contract with Elite Medical Wellness ended because ImCal took Medicated Assisted Treatment services in house. Revisions made to the Volunteers of America Contract adding contingency management. The contract with SWLA Health Education Center was increased to add an additional SUN (hospital navigators) and an OUD coordinator position. Sandra Armer’s contract decreased due to a reduction in hours. The contract with Kay Irby who facilitated the Board training ended, this was a one-year contact. The total means of financing for ImCal contracts for Fiscal Year 2023/2024 is $6,107,043.09.

1. Cameron Parish ISC

The Cameron Parish School Board completed and signed the contact to implement ISC services to the parish. Two referrals have been made.

1. Calcasieu Parish Opioid Settlement Planning

Calcasieu Parish will be receiving funds from the Opioid Settlement of approximately $600,000 for the 18 years. Both the Police Jury and Sheriff’s office received funding. The parish has decided to set up a taskforce and invited Tanya McGee and Dr. Lacey Cavanaugh to the team. The plan for the taskforce will propose a plan for the funding and present to the Police Jurors for review and approval. The parish is projecting to complete planning and begin utilizing funds in early 2024.

1. Update of Broad St. Property

The Request for Qualifications have been received and CSRS is in the process of scheduling interviews for ImCal to meet with prospective contractors/investors. During the meeting the board discussed in detail the possibilities of building construction or renting out a potential new space.

VIII. NEW BUSINESS

IX. NEXT MEETING**-9/7/2023**

X. ADJOURNMENT

Linda Storer requested a motion to adjourn the meeting. Braylon Harris motioned and Melanie Sarro seconded. Meeting adjourned at 1:15pm